

## DIRECTORS

3. The sole **Director** of the **Council** is the **Chair**
  - 3.1. The **Chair** will:
    - 3.1.1. Be the official spokesperson of the **Council**, including:
      - 3.1.1.1. being the primary media correspondent;
      - 3.1.1.2. advocating for the public policy objectives of the **Council**;
      - 3.1.1.3. acting in accordance with the policies and resolutions of the **Council**;
      - 3.1.1.4. sitting on any relevant committees of external organisations; and
      - 3.1.1.5. attending any meetings, as directed by the **Council**.
    - 3.1.2. Facilitate the meetings of the **Council**, including:
      - 3.1.2.1. setting and distributing the agendas of meetings; and
      - 3.1.2.2. providing notice of meetings to **Members**.
    - 3.1.3. Develop and maintain the internal and external communications of the **Council**, including its:
      - 3.1.3.1. website;
      - 3.1.3.2. email lists;
      - 3.1.3.3. document management systems; and
      - 3.1.3.4. social media presence.
    - 3.1.4. Oversee the work of the **Council**.
  4. The process of appointment of a **Director** is as follows:
    - 4.1. The **Chair**, or should the **Chair** not be able or willing, another **Member**, **Observer** or **Director** will publicly call for applications.
      - 4.1.1. The timing and technical nature of the application process will be determined by the **Members**.
      - 4.1.2. Applications must include the applicant's name, contact details, Curriculum Vitae, a maximum of two referees and a vision statement, the length of which will be determined by the **Members**.
      - 4.1.3. In the event of the **Chair** having been elected from the same **Victorian MedSoc** in two consecutive years, the members of that **Victorian MedSoc** will not be eligible to apply for appointment as **Chair**.
    - 4.2. The **Members** will produce a 'short-list' of no more than two applicants from each **Victorian MedSoc**.
    - 4.3. The short-listed applicants will be invited to deliver a presentation at a **Members' Meeting**.
      - 4.3.1. The presentation may be no more than three minutes in duration
      - 4.3.2. At the conclusion of each presentation, **Members** may ask up to two questions, in total, of each applicant.

- 4.4. After all presentations and questions are complete, the **Members** will vote on the applications.
  - 4.4.1. The returning officer will be the **Chair**, or if the **Chair** is an applicant, any **Member, Observer** or **Director** who is not an applicant, as determined by the **Members** present at the time.
  - 4.4.2. Voting for candidates will be by a full preferential voting system
  - 4.4.3. In the event of a tie following full allocation of preferences, the returning officer has the casting vote.
- 4.5. The applicant selected to be appointed as **Chair** will be appointed at the next **Annual General Meeting**.